

# PLAYMOR TERRACE WEST ASSOCIATION

## OWNER INFORMATION FORM

PLEASE SUBMIT ANNUALLY BY MARCH 31ST

ANY CHANGES IN OCCUPANCY MUST BE REPORTED TO MANAGEMENT

### Owner Information

Property Address: \_\_\_\_\_  
Homeowner Name(s): \_\_\_\_\_  
Homeowner Telephone Number: \_\_\_\_\_  
Home: \_\_\_\_\_ Work: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Homeowner Email Address: \_\_\_\_\_

### Emergency Contact

Should there be an emergency at the unit and/or property and you are unable to be reached, please complete this section with the name & phone number of whom we may contact.

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### Off-Site Owner Information

If your mailing address is different from the address above, please complete this section:

Off-Site Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Tenant Information

If you have tenants residing in your unit, please complete the following section:

	Tenant Names	Tenant Phone Numbers		
		Home	Work	Mobile
1				
2				
3				
4				

### Vehicle Information

Please complete this section with you and/or your tenant's vehicle information

Vehicle Type	Year	Make/Model	Color	License #	State

### Pet Information

Please complete this section with information on the pets residing at the unit.

Type of Pet	Breed	Color	Weight	License #

I, the undersigned owner of the above unit address, hereby declare that only the occupants listed reside at these premises, that all information provided is correct and I agree to submit an updated form if resident status, contact information, pet or vehicle information changes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*FAILURE TO COMPLETE THIS FORM AS DIRECTED WILL RESULT IN THE IMPOSITION OF A FINE OF \$100.00 FOR THE FIRST MONTH AND FINES WILL INCREASE EACH ADDITIONAL MONTH ACCORDING TO THE FINE SCHEDULE OUTLINED IN THE RULES AND REGULATIONS**

Please complete and mail to: Playmor Terrace West Association  
c/o Moonstone Management  
1741 Eastlake Parkway  
Suite 102, PMB 465  
Chula Vista, CA 91915

Email to: Sean@MoonstoneMC.com  
Email to: Ops@MoonstoneMC.com